**Committee Meeting**

 **September 19, 2018**

**The Committee Meeting of the Lafourche Basin Levee District met at the official domicile of the Board in Vacherie, Louisiana and was called to order by President James P. Jasmin at 6:00 pm.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Stanley Folse, St. James Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Russell Loupe, St. Charles Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Kevin Hebert, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; James Jasmin, St. James Parish and Jeffery Henry, Ascension Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**There were not any comments from the audience on the agenda items.**

**Safety Committee Report: Commissioner Marlin Rogers, Chairman**

**Commissioner Rogers reports that we no lost time accidents to report on. The Safety Meeting for the Maintenance Department was held on September 17, 2018. One Safety Film was shown at the Vacherie Shop and the St. Charles Shop attended. The Safety Film shown was Chainsaw Safety. The employees also reviewed the revised operational safety plan. On September 4, 2018, several employees made up their required mandatory sexual harassment course. The next Safety Meeting is scheduled for October 15, 2018. President James P. Jasmin asked if the workers that was out from the May and June 2018 accidents were still out on doctor’s leave. Executive Director Donald Henry confirmed that one of the employees was back at work and one was still out.**

**Equipment Committee Report: Stanley Folse, Chairman**

**Commissioner Folse reported that all of the district’s light and heavy duty equipment is presently operational, except for the equipment that was involved in the May and June accidents. All equipment are located on their respective job sites or here at the maintenance shop. A print out was put in the folders to discuss purchasing a Zero Turn mower. A price list was included for the different suppliers on state contract. A discussion took place on which mower may be better for the district and which company may be better for mechanical issues that may occur.**

**Personnel Committee Report: Michael McKinney Sr., Chairman**

 **Commissioner McKinney reported that several individuals were interviewed for the Mobile Equipment Operator 2 position. Two were chosen to begin the hiring process. They have also been scheduled to so physicals. Commissioner Matherne asked about an employee that may need discussing with the Personnel Committee. Mr. Henry explained that the attorney, Larry Buquoi has the information and it is being reviewed along with the Civil Service requirements. He also stated the Personnel Committee will be updated when all information is gathered. Commissioner Marlin Rogers stated that he has heard that employees are calling Commissioners. He stated he believes that employees should follow the chain of command.**

 **Recommendations to add to the October 10, 2018 Regular Board Meeting:**

1. **Approval of the bid for the 2019 Ford Expedition or equivalent**
2. **Discuss and take action on the possibility of hiring a Board Secretary**

 **Information for the Board:**

1. **Annual Levee Inspection on October 10, 2018 at 8:30 AM**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

 **Burk-Kleinpeter will make a presentation to the Board for an update on the Upper Barataria Project.**

 **Additional comments from the Commissioners:**

**Commissioner Matherne stated that he thinks things are going well and progressing with the Upper Barataria Project. Commissioner Carter asked about an update on the Bayou Verret and Bayou Napoleon Project. President Jasmin and Commissioner Stanley Folse explained that a meeting will be scheduled soon with the Board once all the permits are together for a presentation.**

**Since there were no additional committee matters to discuss, Commissioner Russell Loupe moved to adjourn and was seconded by Commissioner Jeffery Henry.**

 **Executive Director**

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